CEO Expenses

David Knight-Legg October 2020 – December 2020

CEO Expense Summary

| Description | Amount |
|----------------------------|---------|
| Transportation and Airfare | \$1,875 |
| Accommodations | \$1,301 |
| Per Diems | \$459 |
| Mileage | \$585 |
| Total | \$4,220 |

CEO Expense Claim Form

| SURNAME | | | | | GIVEN NAME | | _ | | - | 1 | ION-PUBLIC SERVANT | |
|-----------------|---------------|----------------------|----------------------|------------------|---|--------|----|-----|-------|------------------------|-------------------------------|---|
| Knight L | .egg | | A STATUS DESCRIPTION | 8281 | David | | _ | PO | TAL | | PROVINCE TRAY BANK ACCOUNT | |
| | | | | | | | _ | | | | YES | |
| FIRST CL | AIM | | DIVISIO | N/BRANCH/RI | EGION | | | | | | LOCATION | |
| ADDRESS | S CHANGE | | | | | | | _ | _ | | | |
| 2 | BUS UNIT | FUND | DEPTID | PROGRAM | PROJECT | | | | | ultiple cod | es, attach y Sheet (FIN I | 52) |
| - | | | | DESCRI | | | _ | ~ | Juin | g ournantar | | AND |
| Date MMODIYY | DEPART | ARRIVE TIMES | | ose of trip, mod | e of travel, starting point, of expenditure) | CAR | в | L | D | AMOUNT | (ROOM) | A OTHER |
| 10/08/20 | | | Edmonton> | · Calgary | | 300 | | L | | 11.60 | | |
| 10/18/20 | | | Calgary> E | dmonton | | 300 | | L | D | 32.35 | | |
| 10/20/20 | | | Edmonton> | Calgary | | 300 | | | | 9.20 | | |
| 10/20/20 | | | WestJet Calg | ary-Toronto | -Calgary | | | | | | | 869.50 |
| 10/20/20 | | | Per Diems | | | | в | L | D | 41.55 | | 7.35 |
| 10/21/20 | | | Per Diems | | | | в | L | D | 41.55 | | 7.35 |
| 10/22/20 | | | Per Diems | | | | В | L | D | 41.55 | | 7.35 |
| 10/23/20 | | | Per Diems | | | | В | L | D | 41.55 | | 7.35 |
| 10/24/20 | | | Per Diems | | | | в | L | D | 41.55 | | |
| 10/20/20 | | | Fairmont Roy | al York - ac | comodations for meeting | | | | | | | 373.72 |
| 10/23/20 | | | Fairmont Roy | al York - ac | comodations for meeting | | | | | | | 186.86 |
| | | | | _ | | | | | | | | |
| 3 | KILOME | TRES CLAIN | | | SUBTOTALS | 260 | ł. | | | 145.45 | 0.00 | 1,768.55 |
| | 5050 | км 1,160 | AMOUNT 585.80 | | (From final FIN 50A) TOTALS | 1,160 | | | 1 | 406.35 | 0.00 | 3,228.09 |
| | | Total | 585.80 | | PREVIOUS KM TOTAL | 0 | | | | | 525060 | |
| | | | 525020 | | KM ACCUMULATION | 1,160 | | | | | | |
| 6 | | | | | | | | 5 | | | | |
| DATE | DESCRIPT | | EXPENSES NOT P | | ANT ei requisition#, Meals, etc) | AMOUNT | | | AL A | MOUNT OF | CLAIM | 4,220.24 |
| | | | | | | | | LES | S AC | COUNTABLE APPLICABL | | |
| | | | | | | | | - | | OUE CLAINANT | | ter strateger and |
| | | | | | | | | AMO | UNT | PAYABLE BY CL | | 4220.24 |
| 7 | | | | 8 | | | | 9 | | | | |
| | | | | | SUPERVISOR | | | er | IN AT | EXPEN | DITURE OFFICE | R |
| | | | | alan | ITUNE. | | | ana | inni | UNE | | |
| SIGNATUR | re// - | | | | | | | PR | INT P | NAME | | |
| ,0. | A 11. L | ⁱ | | | | | | | | | | |
| DATE SISN | | CALIFORNIA PRI LIPIA | | DATE | SIGNED WORK PHON | IE # | | DAT | E SI | GNED | WORK PHONE # | |
| 19-Feb-2 FI | 0 N 50 (Up | | | | | | | | _ | | | |
| | | Protecte | 100 | | | | | | | | Format Exce | |

| SURNAME | GIVEN NAME | |
|-------------|------------|--|
| Knight Legg | David | |

CEO Expense Claim Form

Subject: Re: David - expenses

Approved by the Chair. Thank you kindly

R. SCOTT HUTCHESON

| DEPART | | | | | PRIVATE | | | ME | ALS | LODGING | PER DIEM |
|------------------|-------|-------|---|-----|---------|---|-----------|--------|--------|---------|----------|
| Date MM/DO/VY | TIMES | TIMES | destination, details of expenditure) | CAR | в | L | D | AMOUNT | (ROOM) | & OTHER | |
| 10/20/20 | | | Taxi to Calgary airport for flight to Toronto | | | | | | | 34.2 | |
| 10/24/20 | | | Taxi to meeting | | | | | | | 17.6 | |
| 10/24/20 | | | Taxi to meeting | | | | | | | 17.0 | |
| 10/24/20 | | | Taxi to YYZ from hotel | | | | | | | 48.8 | |
| 10/24/20 | | | Taxi from YYC to home | | | | | | | 37.5 | |
| 10/27/20 | | | Calgary> Banff | 130 | | | | | | | |
| 10/28/20 | | | Banff> Calgary | 130 | | | | | | | |
| 11/16/20 | | | WestJet Calgary> Edmonton | | | | Π | | | 378.1 | |
| 11/16/20 | | | J.W. Marriott accommodations to attend meetir | | | | | | | 741.0 | |
| 11/16/20 | | | Per Diems | | | L | D | 32.35 | | | |
| 11/17/20 | | | Per Diems | | в | L | D | 41.55 | | 7.3 | |
| 11/18/20 | | | Per Diems | | в | L | | 20.80 | | 7.3 | |
| 11/19/20 | | | Per Diems | | в | L | D | 41.55 | | 7.3 | |
| 11/20/20 | | | Per Diems | | в | | Π | 9.20 | | | |
| 11/20/20 | | | WestJet Edmonton> Calgary | | | | П | | | 378.1 | |
| 11/20/20 | | | Taxi to YEG from hotel | | | | Π | | | 50.4 | |
| 11/20/20 | | | Taxi from YYC to home | | | | | | | 43.5 | |
| | | | | | | | | | | | |
| - | | | | | | - | Η | | | | |
| | | | | | | | | | | | |
| | | | | | _ | _ | \square | | | | |
| | | | | | | - | Η | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | SUBTOTALS | 260 | | | | 145.45 | 0.00 | 1,768.5 | |

FIN 50 (Updated May 18, 2012) Classification: Protected A

WESTJET 🖈

eTicket Receipt

CEO Receipts

RESERVATION CODE

- ISSUE DATE
- TICKET NUMBER
- ISSUING AIRLINE
- ISSUING AGENT
- FREQUENT FLYER NUMBER

Itinerary Details

| TRAVEL DATE | AIRLINE | DEPARTURE | ARRIVAL |
|----------------|-------------------|---|---|
| 20Oct20 | WESTJET WS 670 | CALGARY INTLAB, CANADA | TORONTO ON, CANADA |
| | | Time 13:30 | Time 19:13 Terminal TERMINAL 3 |
| 24Oct20 | WESTJET WS 665 | TORONTO ON, CANADA | CALGARY INTLAB, CANADA |
| | | Time 15:00 Terminal TERMINAL 3 | Time 17:16 |

Allowances

Baggage Allowance

YYC to YYZ - 1 Piece WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYZ to YYC - 1 Piece WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS

/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER

YYC to YYZ, YYZ to YYC - 1 Piece (WS - WESTJET) Carry On Charges YYC to YYZ, YYZ to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment

| Fare Calculation Line | YYC WS YT0330.00WS YYC307.00CAD637.00END |
|---|---|
| Fare | CAD 637.00 |
| Taxes/Fees/Carrier-Imposed Charges | CAD 60.00 YQI (OTHER AIR TRANSPORTATION CHARGES) |
| | CAD 35.56 XG8 (GOODS AND SERVICES TAX (GST)) |
| | CAD 14.25 CA4 (AIR TRAVELLERS SECURI⊤Y CHARGE) |
| | CAD 55.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) |
| | CAD 3.25 RC2 (HARMONIZED SALES TAX (HST)) |
| | CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST)) |
| Total | CAD 806.56 |
| Other Charges | |
| SEAT ASSIGNMENT # 8381505956916 (YYC-YYZ / QTY1) | CAD 60.00 |
| SEAT ASSIGNMENT # 8381505956916 (YYZ-YYC / | |

QTY1)

Taxes CAD 3.00

Form of Payment

| Total | CAD 63.00 |
|-------|-----------|
| | |

Total Fare and Other Charges CAD 869.56

Positive identification required for airport check in

Notice:



-

 Page #
 :
 1 of 2

 100 Front Street W
 Toronto, ON, Canada M5J 1E3
 :
 :

 T (416) 368-2511 F (416) 368-2884
 H.S.T. Registration # 825739584
 :
 :

 Knight Legg, David
 Invoice No.
 :
 :
 :

 Arrival
 :
 10-20-20
 :
 :
 :

 Departure
 :
 :
 :
 :
 :

| Date | Description | Additional Information | Charges | Credits |
|----------|----------------------------|------------------------|---------|---------|
| 10 20 20 | Denesit Transformed at C/I | Donasit | | 373.72 |
| 10-20-20 | Room Charge | | 159.00 | |
| 10-20-20 | HST - Rooms | | 20.67 | |
| 10-20-20 | Municipal Accommodation Ta | ax - | 6.36 | |
| 10-20-20 | HST 13% on MAT | | 0.83 | |
| 10-21-20 | Room Charge | | 159.00 | |
| 10-21-20 | HST - Rooms | | 20.67 | |
| 10-21-20 | Municipal Accommodation Ta | ax · | 6.36 | |
| 10_21_20 | HST 13% on MAT | | 0.83 | |

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from : United States or Canada 1 800 441 1414 Lague that my labelity for the bill is not real-of and i agree to be held parentally tables in the event that the index company or association tables any of any part of or the Ad amount of these company. Or association tables and tables and tables and tables at the risk of 1.5% par much table are month in tables and tables at tables a

Thank you for choosing to stay with Fairmont Hotels & Resorts



| | Page # | 2 of 2 |
|--|-------------|----------------|
| 100 Front Street W Toronto, ON, Canada M5J 1E3 | | |
| T (416) 368-2511 F (416) 368-2884 H.S.T. Registration # 825739584 | | |
| Knight Legg, David | Invoice No. | |
| | Arrival | \$ 10-20-20 |
| | Departure | 10-22-20 |

| Date | Description | Additional Information | Charges | Credits |
|--------------------|-------------|------------------------|---------|---------|
| | | Total | | |
| 007.0 | | Balance Due | 0.00 | 373,70 |
| GST Summ Room : | 0.00 | | | |
| F&B : | 0.00 | | | |
| Other : | 0.00 | | | |
| Total : | 0.00 | | | |

Thank you for choosing Fairmont Hotels & Resorts. To provide feedback about your stay please contact Edwin Frizzell General Manager, at Edwin FrizzellGM@Fairmont.com. We also invite you to share your experience on Tripadvisor.com.

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from : United States or Canada 1 800 441 1414 Lagree the sy latenty to the bit an orthogenerate to be while presented learn onthe function for extended captors, contractly at association beam or any latent or of the the function of these charges. Distribution beams whether is a uniform of the risk of 13% per month after one shows (14.20% per ansatz).



_

100 Front Street W Toronto, ON, Canada M5J 1E3 T (416) 388-2511 F (416) 368-2884 H.S.T. Registration # 825739584 Knight Legg, Dav

| avid | Invoice No. | | |
|------|-------------|---|----------|
| | Arrival | 5 | 10-23-20 |
| | Departure | 2 | 10-24-20 |

| Date | Description | Additional Information | Charges | Credits |
|----------|----------------------------|------------------------|---------|---------|
| 10-23-20 | Deposit Transferred at C/I | Deposit | | 186.86 |
| 10-23-20 | Room Charge | | 159.00 | |
| 10-23-20 | HST - Rooms | | 20.67 | |
| 10-23-20 | Municipal Accommodation Tr | BX - | 6.36 | |
| 10-23-20 | HST 13% on MAT | | 0.83 | |

| | | | Total | | |
|-------------|------|-------------|-------------|------|--------|
| | | | Balance Due | 0.00 | 184.86 |
| GST Summary | | HST Summary | | | |
| Room : | 0.00 | Room : | 20.67 | | |
| F&B: | 0.00 | F&B : | 0.00 | | |
| Other : | 0.00 | Other : | 0.83 | | |
| Total : | 0.00 | Total : | 21.50 | | |

Thank you for choosing Fairmont Hotels & Resorts. To provide feedback about your stay please contact Edwin Frizzell General Manager, at Edwin FrizzellGM@Fairmont.com. We also invite you to share your experience on Tripadvisor.com.

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from : United States or Canada 1 800 441 1414

Copies had ing bability for this of it and assend and: specific to its horizontanistic loss in this and that the inflamma common or execution that is used for any series to be bulk ansats if these charges (bench a basined a control or accharge at the last of the get theft after one number with these means). Destroiter-Mainting Property for

Thank you for choosing to stay with Fairmont Hotels & Resorts

| AM | Uber Receipts <uber.canac October 24, 2020 10:13 AM David Knight Legg Your Saturday morning trij Is been sent from an external source. Treat</uber.canac | From: Sent: To: Subject: CAUTION: This email has | h Uber | Uber Receipts <uber.canada@uber. October 20, 2020 12:47 PM David Knight Legg Your Tuesday afternoon trip with Ul</uber.canada@uber. |
|-----------------------------|---|--|---|--|
| Total CASI October 24, 2 | ber | Ub | Total CA\$34.20 October 20, 2020 | Uber |
| CA\$17.6 | otal | To | CA\$34.20 | Total |
| CA\$12 | Fare | Trip F | CA\$24.00 | Trip Fare |
| CA\$12 CA\$2 CA\$3 | | Subtot HST Tolls, | CA\$24.00 CA\$2.75 CA\$0.45 CA\$1.63 | Subtotal Airport Recovery Surcharge 2 TNC fee recovery surcharge 3 GST |
| CASS | | | | 051 |

1

9

| Uber Receipts <uber.cana October 24, 2020 9:35 AM David Knight Legg Your Saturday morning tri his email has been sent from an external source. Trea</uber.cana | o with Uber | From: Uber Receipts < uber | oon trip with Uber |
|---|------------------------------------|----------------------------------|----------------------------------|
| Uber | Total CAS17.02 October 24, 2020 | Uber | Total CAS48.8 October 24, 202 |
| Total | CA\$17.02 | Total | CA\$48.80 |
| Trip Fare | CA\$11.71 | Trip Fare | CA\$35.0 |
| Subtotal | CA\$11.71 | Subtotal | CA\$35.0 |
| HST | CA\$1.96 | HST | CA\$5.6 |
| Wait Time 📀 | CA\$0.20 | Tolls, Surcharges, and Fees | CA\$8.1 |
| Tolls, Surcharges, and Fees | CA\$3.15 | | CA\$48.80 |
| | CA\$17.02 | | |

| From: | Uber Receipts <uber.canada@uber.com></uber.canada@uber.com> |
|----------|---|
| Sent: | October 24, 2020 5:56 PM |
| To: | David Knight Legg |
| Subject: | Your Saturday evening trip with Uber |

| Uber | Total CA537. October 24, 202 |
|------------------------------|---------------------------------|
| Total | CA\$37.54 |
| Trip Fare | CA\$25.8 |
| Subtotal | CA\$25.8 |
| Airport Recovery Surcharge 📀 | CA\$4.5 |
| TNC fee recovery surcharge 3 | CA\$0.4 |
| GST | CA\$1.7 |
| Tolls, Surcharges, and Fees | CA\$5.0 |



eTicket Receipt

Itinerary Details

| TRAVEL DATE | AIRLINE | DEPARTURE | ARRIVAL |
|----------------|----------------|-----------------|------------------|
| 16Nov20 | WESTJET | CALGARY INTLAB, | EDMONTON INTLAB, |
| | WS 3225 | CANADA | CANADA |
| | Operated by: | Time | Time |
| | WESTJET ENCORE | 15:15 | 16:12 |

Allowances

Baggage Allowance

YYC to YEG - 1 Piece WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC Carry On Allowances

YYC to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

| Form of Payment | |
|------------------------------------|---|
| Fare Calculation Line | YYC WS YEA307.00CAD307.00END |
| Fare | CAD 307.00 |
| Taxes/Fees/Carrier-Imposed Charges | CAD 16.00 YQI (OTHER AIR TRANSPORTATION |

| | CHARGES) |
|-------|--|
| | CAD 16.51 XGB (GOODS AND SERVICES TAX (GST)) |
| | CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE) |
| | CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) |
| | CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST)) |
| Total | CAD 378.13 |

Positive identification required for airport check in Notice:

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <u>https://www.westier.com/en-ca/travel-</u> info/fares/service-fees for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at http://www.iatatravelcenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices

Page: 1 of 1

JW MARRIOTT

TF

| Date | Description | Additional Information | Charges | Credits |
|----------|--------------|------------------------|---------|---------|
| | | | | |
| 11-16-20 | Room Charge | | 165.00 | |
| 11-16-20 | DMF | | 4.95 | |
| 11-16-20 | Tourism Levy | | 6.80 | |
| 11-16-20 | GST | | 8.50 | |
| 11-17-20 | Room Charge | | 165.00 | |
| 11-17-20 | DMF | | 4.95 | |
| 11-17-20 | Tourism Levy | | 6.80 | |
| 11-17-20 | GST | | 8.50 | +2 |
| 11-18-20 | Room Charge | | 165.00 | |
| 11-18-20 | DMF | | 4.95 | |
| 11-18-20 | Tourism Levy | | 6.80 | |
| 11-18-20 | GST | | 8.50 | |
| 11-19-20 | Room Charge | | 165.00 | |
| 11-19-20 | DMF | | 4.95 | |
| 11-19-20 | Tourism Levy | | 6.80 | |
| 11-19-20 | GST | | 8.50 | |

| Total | 42.20 | | |
|--------------|----------------|-------------|----------|
| Other | 0.00 | | 1 771. |
| F&B | 8.20 | | # 741 |
| Room | 34.00 | | |
| Reg. No: 739 | 61 5284 RT0001 | Balance Due | 0.00 CDN |
| GST Summa | ¥ I | | |

Guest Signature:

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

JW Marriott Edmonton ICE District 10344 102 Street | Edmonton, Alberta T5J 0K9 Canada Telephone: (780) 784-7950 Toll Free: (888) 236-2427

WESTJET 🖈

eTicket Receipt

Prepared For

KNIGHT LEGG/DAVID MR

Itinerary Details

| TRAVEL DATE | AIRLINE | DEPARTURE | ARRIVAL | |
|----------------|-------------------|----------------------------|---------------------------|--|
| 20Nov20 | WESTJET WS 238 | EDMONTON INTLAB, CANADA | CALGARY INTLAB, CANADA | |
| | | Time 07:25 | Time 08:25 | |

Allowances

Baggage Allowance

YEG to YYC - 1 Piece WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET.ETC

Carry On Allowances

YEG to YYC - 1 Piece (WS - WESTJET)

Carry On Charges YEG to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

| Form of Payment | |
|------------------------------------|---|
| Fare Calculation Line | YEA WS YYC307.00CAD307.00END |
| Fare | CAD 307.00 |
| Taxes/Fees/Carrier-Imposed Charges | CAD 16.00 YQI (OTHER AIR TRANSPORTATION CHARGES) |

| | CAD 16.51 XG8 (GOODS AND SERVICES TAX (GST)) |
|-------|--|
| | CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE) |
| | CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) |
| | CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST)) |
| Total | CAD 378.13 |

Positive identification required for airport check in Notice:

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <u>https://www.westiet.com/en-ca/travel-</u> Into/fares/service-fees for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country ofter than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at http://www.iatatravelcenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices

| From: | Uber Receipts <uber.canada@uber.com></uber.canada@uber.com> |
|----------|---|
| Sent: | November 20, 2020 6:53 AM |
| To: | David Knight Legg |
| Subject: | (Business) Your Friday morning trip with Uber |

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

| Total | CA\$50.44 |
|-------------|-----------|
| Trip fare | CA\$50.4 |
| Subtotal | CA\$50.4 |
| Wait Time 📀 | CA\$1.8 |

| From: Sent: To: Subject: | November 20, 202 David Knight Legg | |
|-----------------------------------|---------------------------------------|--|
| CAUTION: This email ha | is been sent from an external sour | rce. Treat hyperlinks and attachments in this email with care. |
| Ub | ber | Total CA\$43.58 20 November 2020 |
| _ | | |
| To | otal | CA\$43.58 |

| Trip Fare | CA\$30.65 |
|-------------------------------|-----------|
| Subtotal | CA\$30.65 |
| TNC fee recovery surcharge 🤨 | CA\$0.45 |
| Airport Recovery Surcharge 🤨 | CA\$4.50 |
| GST | CA\$2.08 |
| Tolls, Surcharges, and Fees 😨 | CA\$5.90 |

CEO Expenses

David Knight - Legg January 2021 – February 2021

| Description | Amount |
|----------------------------|---------|
| Transportation and Airfare | \$1,780 |
| Accommodations | \$1,382 |
| Per Diems | \$233 |
| Total | \$3,395 |

CEO Expense Claim Form

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Expenses have been approved. Thanks Darla.

| | | | (148 | ase print or ty | pe) | | | 1 | EMPLOYEE # | A HIN SU GUID |
|----------|---------------|-----------|--|----------------------------|---|---------|---|----------------|---------------|---------------|
| URNAME | | | | | | | | _ | | |
| | | | | | GIVEN NAME | | | | N-PUBLIC SERV | |
| Cowdell | | | | | Darla | | 2000 24 | | PROVINCE TRAT | |
| | | | | | | | PUSTA | LCODE | TYES | CHANGED |
| FIRST CL | | | DIVISO | ONBRANCHIRE | GION | | _ | | LOCATION | |
| ADDRESS | | H | | | | | | | | |
| - | BUS UNIT | FUND | DEPTID | PROGRAM | PROJECT | | | multiple cod | | CATC: |
| 2 [| | | | | | | Codi | ngSumman | y Sheet (FIN | 52) |
| | DEPART | ARRIVE | the second s | DESCRIP | | PRIVATE | M | ALS | LODGING | PER DIEM |
| Date | TIMES | TIMES | | | e of travel, starting point, of expenditure) | CAR | | AMOUNT | (ROOM) | & OTHER |
| 200000 | | | | | | | | 1 1 | | 201.7 |
| 02/04/21 | | | | | | | | | | 391.7 |
| 02/06/21 | | | VestJet YYC | C->YEG to return flight | attnd meeting&estJet thome Accomodations | | | | | 384.4 |
| 02/04/21 | | | | | gs *note included | | | | 640.75 | |
| | | | parking for st | aff to attend | meetings w/CEO/ | | | | | |
| | | | | | | | | | | 1.112 (A.1) |
| 23/02/21 | | | WestJet YYC | ->YEG->Y | YYC to attend meeting | | | | | 794.0 |
| 24/02/21 | | | A | the CEO | to attend meeting | | | | 741.00 | |
| | | | Accomodato | INS IOF CEU | to attend meeting | | | | | |
| | | | | | | | | | | |
| 3 | | | | | 4 | | | | | _ |
| | KILOME ATE | TRES CLAM | AMOUNT | | SUBTOTALS | 0 | | 0.00 | 0.00 | 0.0 |
| | 5050 | KM | 0.00 | | (From final FIN 50A) TOTALS | 0 | | 0.00 | 1.5 | |
| | | Total | 0.00 | | PREVIOUS KM TOTAL | 0 | | 525050 | 52 50 60 | |
| | | 1 | 525020 | | KM ACCUMULATION | 0 | | | | |
| 5 | | | EXPENSES NOT P | ALD DV CL AND | ANT | | 5 | AMOUNT OF | ***** | |
| DATE | DESCRIPT | | | | ANT el requisition#, Meals, etc) | AMOUNT | (A+B+ | C+D) | ADVANCE | 2,952.0 |
| | <u></u> | _ | | | | | | T DUE CLAIMANT | - | |
| | | | | | | S | 1 | PAYABLE BY CL | - | 2,952.0 |

| | | | | | | | | | | | | | SURNAME | |
|--|-----------------|------------|------------|--|-------------------------------------|----------------|--------------|-------------------|------------|---------------------------------|-------------------|---------------------|----------|----|
| | | | | | | | | EMPLOYEE# | | | Knight L | egg | | |
| 1 SURNAME | | | | | GIVEN NAME | | | | _ | - | | | | |
| Knight L | | _ | | | David | | | _ | - | | ON-PUBLIC SER | | | |
| Knight L | egg | | | | L/avid | | - | PO | TAI | | PROVINCE TRA | | | DE |
| | | | | | | | - | 1 m | 21111 | | YES | Charloed | Date | Т |
| FIRST CL | AM | | DIV | SION/BRANCH/R | EGIÓN | | - | - | | | LOCATION | | 02/06/21 | _ |
| | SCHANGE | | | | | | | | | | | | | _ |
| 1 | BUS UNIT | FUND | DEPTID | PROGRAM | PROJECT | | 1 | | | nultiple cod | | | 02/23/21 | |
| 2 | | | 1 | _ | | _ | Coding Summa | | | | y Sheet (FIN | 52) | 02/27/21 | |
| Date MWCDriff | DEPART TIMES | ARRIVE | | BESSE purpose of trip, mo destination, details | de of travel, starting point, | PRIVATE CAR | 8 | L | | ALS | LODGING (ROOM) | PER DIEM & OTHER | | _ |
| and the second s | | | | | | | | Г | | | | | | - |
| 02/05/21 | | | Per Diems | | | | В | L | D | 41.55 | | 7.35 | | _ |
| 02/06/21 | | | Per Diems | | | | B | L | D | 41.55 | | 7.35 | | _ |
| 02/24/21 | | | Per Diems | | | | B | L | D | 41.55 | | 7.35 | | _ |
| 02/25/21 | | | Per Diems | | | | в | L | | 20.80 | | 7.35 | | _ |
| 02/26/21 | | | Per Diems | | | | в | | D | 29.95 | | 7.35 | - | _ |
| 02/27/21 | | | Per Diems | | | | в | - | - | 20.80 | | | | |
| 02/04/21 | | | Uber for m | neeting | | | | | | | | 6.18 | | |
| 02/4/21 | - | | Uber to me | 500 A | | | F | \vdash | \vdash | | | 6.54 | | |
| 02/06/2 | | | Uber hotel | - | | | \vdash | \vdash | \vdash | | | 58.31 | | _ |
| 3 | | | | | 4 | | L | | _ | | | | | |
| R | KILOME ATE | TRES CLAIN | AMOUNT | | SUBTOTALS (From final FIN 50A) | 0 | 1 | | | 0.00 | 0.00 | | | _ |
| \$0. | 5050 | | 0.0 | 00 | TOTALS | 0 | 1 | | | 196.20 | 0.00 | 1 | | |
| | | Total | 0.0 | 00 | PREVIOUS KM TOTAL | 0 | | | | 525050 | 525060 | | | _ |
| | | | 525020 | | KM ACCUMULATION | 0 | | | | | | | - | |
| | | | | | | | · | 5 | | | | | | |
| 6 | | | | | | | | | | | | | | |
| 6 DATE | DESCRIPT | | | T PAID BY CLAIM | ANT ei requisition#, Meals, etc) | AMOUNT | | (A+ | B+C | AMOUNT OF | | 442.73 | | _ |
| 6 DATE | DESCRIPT | | | | | AMOUNT | | (A+ | B+C | | ADVANCE | 442.73 | | |
| | DESCRIPT | | | | | AMOUNT | | (A+ LES (WF | B+C S A | +D) CCOUNTABLE | E ADVANCE E) | | | |
| | DESCRIPT | | | | | AMOUNT | | | B+C S A | +D) CCOUNTABLE EAPPLICABL | | 442.73 442.73 | | |

| SURNAME | GIVEN NAME |
|-------------|------------|
| Knight Legg | David |

| | DEPART | ARRIVE | DESCRIPTION | PRIVATE | | | MEA | ALS | LODGING | PER DIEM |
|---------|--------|--------|---|---------|---|---|-----------|--------|---------|----------|
| Date | TIMES | TIMES | (include purpose of trip, mode of travel, starting point, destination, details of expenditure) | CAR | в | L | _ | AMOUNT | (ROOM) | & OTHER |
| 2/06/21 | | | Uber - Airport to home | | | | | | | 43.91 |
| 2/23/21 | | | Uber - Airport to hotel | | | | Π | | | 46.89 |
| 2/27/21 | | | Uber - Hotel to Airport | | | | Π | | | 47.95 |
| | | | | | | | H | | | |
| - | | | | | | | H | | | 1 |
| | | | | | | | H | | | |
| - | | | | - | - | | H | | | - |
| | _ | | | | - | | H | | | |
| - | | | | - | - | | H | | | |
| | | | | | - | | \vdash | | | |
| - | | | | - | - | | H | | | |
| | | | | - | - | | \square | | | |
| | | | | | | | \square | | | |
| | | | | | | | \square | | | |
| | _ | | | | | | | | | |
| | | | | | | | | _ | | _ |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | Π | | | |
| | | | | | | | | | | |
| | | | | | | | Π | | | |
| | | | | | | | Π | | | |
| | | | | | | | H | | | |
| | | | | | | | H | | | |
| | | | | | | | H | | | |
| - | | | | | - | | H | | | |
| - | | - | | | | | H | | | |
| - | | _ | | | | | H | | | |
| | | | SUBTOTALS | 0 | | | - | 0.00 | 0.00 | 138.75 |

JW MARRIOTT

Legg, T David

| Date | Description | Additional Information | Charges | Credits | |
|----------|---------------------|------------------------|---------|---------|--|
| 02-04-21 | Room Charge | | 165.00 | | |
| 02-04-21 | DMF | | 4.95 | | |
| 02-04-21 | Tourism Levy | | 6.80 | | |
| 02-04-21 | GST | | 8.50 | | |
| 02-05-21 | Valet Daily Parking | | 35.00 | | |
| 02-05-21 | | | 165.00 | | |
| 02-05-21 | -05-21 DMF | | 4.95 | | |
| 02-05-21 | Tourism Levy | | 6.80 | | |
| 02-05-21 | GST | | 8.50 | | |
| 02-06-21 | Valet Dally Parking | | 50.00 | | |
| 02-06-21 | Room Charge | | 165.00 | | |
| 02-06-21 | DMF | | 4.95 | | |
| 02-08-21 | Touriam Levy | | 6.80 | | |
| 02-06-21 | GST | | 8.50 | | |

| Total | 640.75 | 640.75 |
|-------------|----------|--------|
| Balance Due | 0.00 CDM | I. |

Reference:

Page: 1 of



eTicket Receipt



Itinerary Details

| DATE | AIRLINE | DEPARTURE | ARRIVAL |
|---------|--------------------|----------------------------|-----------------------------|
| 04Feb21 | WESTJET WS 3351 | CALGARY INTL AB, CANADA | EDMOINTON INTLAB, CANADA |
| | | Time | Time |
| | | 09:45 | 10:45 |

Allowances

Baggage Allowance

YYC to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY OEP ENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET/ETC

Carry On Allowances

YYC to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

| Form of Payment | | |
|-----------------------|------------------------------|--|
| Fare Calculation Line | YYC WS YEA306.00CAD306.00END | |

| Taxes/Fees/Carrier-Imposed Charges | CAD 16.00 YQI (OTHER AR TRANSPORTATION CHARGES) |
|------------------------------------|--|
| | CAD 16.46 XG8 (GOODS AND SERVICES TAX (GST)) |
| | CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE) |
| | CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) |
| | CAD 1.50 XG9 (GOODS ANO SERVICES TAX (GST)) |
| Total | CAD 377.08 |

Other Charges

| SEAT ASSIGNMENT # 8381508104924 (YYC-YEG / QTY 1) | CAD 14.00 |
|--|-----------|
| Taxes | CAD 0.70 |
| Form of Payment | |
| Total | CAD 14.70 |
| | |

Positive identification required for airport check in

Notice:

Baggage tees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <u>https://www.westist.com/en-ca/iravel.</u> Into/fares/service-tees.for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an International treaty (the Wassaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entre journey, including any pomon entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or floss of, or damage to, baggage, and for

WESTJET 🆈

eTicket Receipt

Prepared For

KNIGHT LEGG/DAVID MR

Itinerary Details

| TRAVEL DATE | AIRLINE | DEPARTURE | ARRIVAL |
|----------------|----------------|------------------|-----------------|
| 06Feb21 | WESTJET | EDMONTON INTLAB, | CALGARY INTLAB, |
| | WS 3140 | CANADA | CANADA |
| | Operated by: | Time | Time |
| | WESTJET ENCORE | 19:30 | 20:31 |

Allowances

Baggage Allowance

YEG 10 YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30,00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/FEARLY PURCHASE OVER INTERNET.ETC

Carry On Allowances

YEG to YYC - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment
Fare Calculation Line YEA WS YYC306.00 CAD306.00 END

| Taxes/Fees/Carrier-Imposed Charges | CAD 16.00 YQI (OTHER AIR TRANSPORTATION CHARGES) |
|------------------------------------|---|
| | CAD 16.46 XG8 (GOODS AND SERVICES TAX (GST)) |
| | CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE) |
| | CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) |
| | CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST)) |
| Total | CAD 377.08 |

Other Charges

| SEAT ASSIGNMENT #8381506107957 (YEG-YYC / QTY 1) | C AD 7.00 |
|---|------------|
| Taxes | CAD 0.35 |
| Form of Payment | |
| Total | CAD 7.35 |
| Total Fare and Other Charges | CAD 384.43 |

Positive identification required for airport check in Notice:

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please <u>see https://www.wsstiet.com/en-cafravel.</u> jnfo/fares/service-fees br more information-

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, of other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey. Including any ponion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

WESTJET 4

eTicket Receipt

Itinerary Details

| T RAVEL DATE | AIRLINE | DEPARTURE | ARRIVAL |
|-----------------|----------------|------------------|------------------|
| 23Feb21 | WESTJET | CALGARY NTLAB, | EDMONTON INTLAB, |
| | WS 155 | CANADA | CANADA |
| | | Time 22:30 | Time 23:28 |
| 27Feb21 | WESTJET | EDMONTON INTLAB, | CALGARY INTLAB, |
| | WS 3348 | CANADA | CANADA |
| | Operated by: | Time | Time |
| | WESTJET ENCORE | 13:30 | 14:28 |

Allowances

Baggage Allowance

YYC to YEG - 1 Piece WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional bagyage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YEG to YYC - 1 Piece WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAY MENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YYC to YEG . YEG to YYC - 1 Piece (WS - WESTJET)

Payment/Fare Details

| Form of Payment | |
|------------------------------------|---|
| Fare Calculation Line | YYC WS YEA327.00WS YYC323.00CAD 650.00END |
| Fare | CAD 650.00 |
| Taxes/Fees/Carrier-Imposed Charges | CAD 32.00 YQI (OTHER AIR TRANSPORTATION CHARGES) |
| | CAD 34,81 XG8 (GOODS AND SERVICES TAX (GST)) |
| | CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE) |
| | CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) |
| | CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST)) |
| Total | CAD 794.06 |

Positive identification required for airport check in

Notice:

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, La fin America and the Caribbeen will pay baggage less in USD, Please see <u>https://www.westlet.com/en-ca/trauel;</u> <u>infortarestservice-fees</u> for more information.

Passergets embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tardif provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Su dr insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative

JW MARRIOTT

15

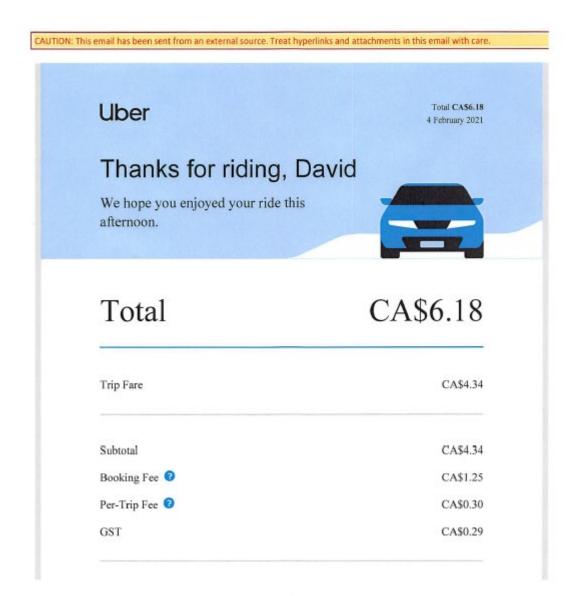
Reference:

| Date | Description | Additional Information | Charges | Credits |
|----------|--------------|------------------------|---------|---------|
| 02-23-21 | Room Charge | | 165.00 | |
| 02-23-21 | DMF | | 4.95 | |
| 02-23-21 | Tourism Levy | | 6.80 | |
| 02-23-21 | GST | | 8.50 | |
| 02-24-21 | Room Charge | | 165.00 | |
| 02-24-21 | DMF | | 4.95 | |
| 02-24-21 | Tourism Levy | | 6.80 | |
| 02.24.21 | GST | | 8.50 | |
| | | | | |
| 02-25-21 | Room Charge | | 165.00 | |
| 02-25-21 | DMF | | 4.95 | |
| 02-25-21 | Tourism Levy | | 6.80 | |
| 02-25-21 | GST | | 8.50 | |
| 02-26-21 | Room Charge | | 165.00 | |
| 02-26-21 | DMF | | 4.95 | |
| 02-26-21 | Tourism Levy | | 6.80 | |
| 02-26-21 | GST | | 8.50 | |

| Balance Due | 0 00 CDN |
|-------------|----------|
| | |

Guest Signature:

I agree that my lability for this bill is not walved and I agree to be held personally liable in the event that the indicated person, company, or essociation fails to pay for any part of or the full amount of these charges.



| Thanks for riding, Davi We hope you enjoyed your ride this afternoon. | d |
|---|----------|
| Total | CA\$6.54 |
| Trip fare | CA\$4.34 |
| | |
| Subtotal | CA\$4.34 |
| Booking fee 😨 | CA\$1.25 |

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

| Total CA\$58.31 6 February 2021 |
|------------------------------------|
| vid |
| CA\$58.31 |
| CA\$47.23 |
| CA\$47.23 |
| CA\$4.75 |
| |
| CA\$0.30 |
| |

| Uber | Total CA\$43.91 6 February 2021 |
|--|------------------------------------|
| Thanks for riding, Day We hope you enjoyed your ride this evening. | vid |
| Total | CA\$43.91 |
| `rip Fare | CA\$30.97 |
| Subtotal | CA\$30.97 |
| Airport Recovery Surcharge 💈 | CA\$4.50 |
| INC fee recovery surcharge 🛛 | CA\$0.45 |
| 3ST | CA\$2.09 |
| | |

| Uber | Total CAS46.89 23 February 2021 |
|---------------|------------------------------------|
| Total | CA\$46.89 |
| Trip fare | CA\$36.66 |
| Subtotal 1 | CA\$36.66 |
| | |
| Booking fee 🤨 | CA\$4.75 |
| GST | CA\$2.23 |

| Uber | Total CA\$47.9. 27 February 202 |
|---|------------------------------------|
| Thanks for riding, David We hope you enjoyed your ride this morning. | |
| | |
| Total | CA\$47.95 |
| Trip fare | CA\$37.37 |
| ı | |
| | |
| | CA\$37.37 |
| Subtotal | |
| Subtotal Booking fee 😨 | CA\$4.75 |
| | CA\$4.7: CA\$0.30 |

CEO Expenses

David Knight - Legg March 2021 – June 2021

| Description | Amount |
|----------------------------|--------|
| Transportation and Airfare | \$1373 |
| Accommodations | \$2752 |
| Per Diems | \$693 |
| Mileage | \$417 |
| Working Session | \$78 |
| Total | \$5313 |

CEO Expense Claim

| – | | | | (Flease p | rint or type: | | | | le | Interactions of | Fax SO GUIDE |
|----------|-------------------|----------------|------------|--|---|----------------|----|--------|------------|-----------------------|-------------------|
| Form | 1 | | | | | | | | Ĩ | | |
| | SURNAME | | _ | | GIVEN NAME | | | | M | IN-PUBLIC SER | VANT 🗹 |
| | Knight I | .cgg | | and the | David | | | | | PROVINCE TRA | |
| | | | | | | | - | POSTAL | CODE | BANK ACCOUN | CHANGED |
| | | | 11 | Onvesioname. | WOWAEGON/ | | - | | _ | LOCATION | |
| | FIRST C ADDRES | S CHANGE | D | | | | | | | denter har age of the | |
| | - | BUS UNT | FUND | DEPRO PRO | GRIVA PROJECT | | | *Form | tiple code | es, attach | |
| | 2 | 1 | | | | | Į. | Coding | Summary | Sheet (FIN I | (2) |
| | | DEPART THES | ARROVE | Bridade pu pose of | DESCRETION Vip, mode 6 feevel, electing point, , de la facel expenditure) | PRIMATE CAR | 8 | MEA | AVIOUNT | LODONO (ROOM) | PERDEN & OTHER |
| | JEV31/21 | | 1 | Calgary-Canmore- | The second se | 226 | | | | | |
| | 13/31/21 | 1 | | Per Diems | | | | LD | 32.35 | | |
| | 0401/21 | | | Per Diems | | | 8 | LD | 41.55 | | 7.3 |
| | 04/05/21 | | | Per Diems | | | | D | 20.75 | | |
| | 04/06/21 | Î | 1 | Per Diems | | | B | LD | 41.55 | | 7.3 |
| | 04/07/21 | | | Per Diems | | | B | LD | 41.55 | | 7.3 |
| | 01/08/21 | | | Per Diems | | | в | LD | 41.55 | | 7.3 |
| | 04/09/21 | | 1 | Per Diems | | 1 | B | LD | 41.55 | | 7.3 |
| | 01/1 0/21 | | | Per Diems | | B | LD | 41.55 | | 7.3 | |
| | 34/28/21 | | | Calgary-Edmontor | n-Calgary | 600 | | | | | |
| | DV28/21 | 1 | | Per Dices | | | в | LD | 41.55 | - | |
| | 1 | | | Per Diems | | <u> </u> | B | L | 20.80 | | 7.3 |
| | | HELOW | ETRES CLAI | AMOUNT | 4 SUBTOTALS From Ind FIN 50A) | 0 | 1 | | 240.15 | 0.00 | 226.5 |
| | 50 | 5050 | 826 | 417.13 | TOTALS | 826 | 1 | | 604.90 | 0.00 | 278.0 |
| | - | | Total | 417.13 | PREVIOUS KM TOTAL | 0 | | | 636063 | 61606 | |
| | | | | \$25020 | IN ACCUMULATION | 826 | | | | | |
| | DATE | OESCRIP | | EXPENSES NOT PAID D RACE SCIENTAIT OF THE O | | NUDUK | 1 | (A+8+1 | | CLAIM | 1,300.0 |
| | | | | | | | | CAHER | E APPLICA8 | 0 | 1300.0 |

| SURNAME | CIVEN NAME | |
|------------|------------|--|
| Knight Leg | David | |

| 1 | DEPAR | ARRIVE | DESCRIPTION | PRNATE | | | NE | U.S | LODGING | PERDEM |
|---------------|-------|--------|--|--------|----------|----------|-----------|--------|---------|---------|
| Date | TIMES | TIMES | (include purpose of thip, mode of travel, starting point, destination, details of expenditural) | CAR | 8 | ι | 0 | TRUOMA | ROCAU | & OTHER |
| 04/30/21 | | | Per Diems | | в | L | D | 41.55 | | 7.3 |
| 05/27/21 | | | Per Diems | | В | L | D | 41.55 | | |
| 05/28/21 | | | Per Diems | T | в | L | D | 41.55 | | 7.3 |
| 05/29/21 | | | Per Diems | | в | L | D | 41.55 | | 7.3 |
| 05/30/21 | | | Per Diems | | в | L | | 20.80 | | 7.3 |
| 06'11/21 | 1 | | Per Diems | T | | L | D | 32.35 | | |
| 06/12/21 | | 1 | Per Diems | | B | L | | 20.80 | | 7.3 |
| 04/05/21 | | | Uber - Home to Airport | | | Г | | | | 33.8 |
| 04/05/21 | | | Uber - Airport to hotel | | | | | | | 48.1 |
| 05/30/21 | | | Uber - Airport to home | T | | Γ | | | | 33.5 |
| 05/29/21 | | | Uber - Meeting to hote! | | | Γ | | | | 29.1 |
| 05/29/21 | | | Uber - Hotel to meeting | | | | | | | 29.1 |
| 05/29/21 | | | Uber - Meeting to hotel | | | Γ | | | | 8.1 |
| 05 29 21 | | | Uber Hotel to meeting | | | | | 1 | | 7.9- |
| | | L | | | | | | | | |
| | | | | | | L | | | | |
| | | | | | | L | | | | |
| | _ | | | | | L | | | | |
| \rightarrow | | | | - | | L | | | | _ |
| - | - | - | | - | 4 | ┝ | | | | |
| - | | | | - | H | ┝ | \square | | | |
| | | | | - | \vdash | ┝ | Н | | | |
| - | | | | | ⊢ | ┝ | Н | | | |
| - | | | | + | - | \vdash | Н | | | |
| - | | | | - | | \vdash | | | | |
| | | | | 1 | F | - | Н | | (| |
| | | | SUBTOTALS | 0 | | - | | 240.15 | 0.00 | 226.5 |

CFO Review - I reviewed tile attached and all the proper documentation has been attached, the per denns are in respect of tareet ablimation on codinar exponence/port for the same period. Preuse analysisme ST gets identified on coding stamp.

| | | | (1-18 | teres build of Al | 20 | | | | | | EMPLOYEE | |
|--------------|-----------|------------|---------------|--|--|---------|---|-----|------|-----------|---------------|----------|
| 1 SURNAME | | | | | GIVEN NAME | | _ | _ | T | | N-PUBLIC SER | |
| Cowdell | | | | _ | Darla | | - | POR | TAL | OUTOF | PROVINCE TRA | |
| | | | | | | | _ | | | 0000 | YES | |
| FIRST CL | | Н | UNIO | WINDRANCHIRE | GION | | | - | | | LOCATION | |
| | BUS LINIY | PUND | OBPTIO | PROGRAM | PROJECT | | 1 | | | | des, attach | 10. |
| 2 | | . <u> </u> | 1 | | | | 1 | Co | odin | ng Summa | ry Sheet (FIN | 152) |
| | DEPART | ARRIVE | first de aus | DESCRIP | | PRIVATE | _ | | ME | ALS | LODGING | PER DIEM |
| NACONY | TIMES | TIMES | | pose of mp, mod estination, details | le of travel, starting point, of expenditure) | CAR | в | L | D | AMOUNT | (ROOM) | & OTHER |
| 03/31/21 | | | The Malcolm | a - accomoda | tions for meetings | | | | | | | 279.34 |
| 04/05/21 | | | Westlet-Flig | hi YYC->YI | EG->YYC for meeting | | | | | | | 773.00 |
| 04/05/21 | | | JW Marriott- | JW Marriott-accomodations for meetings | | | | | | | | 1,061.25 |
| 04/28/21 | | | JW Marriott- | JW Marriott-accomodations for meetings | | | | | | | | 470.50 |
| 05/30/21 | | | Westlet Right | Westlet Flight YEG -> YYC return from meetings | | | | | | | | 409.63 |
| 05/30/21 | | | JW Marriot | -accomodatio | ns for meetings | | | | | | | 705.7 |
| 05/28/21 | | | Dalla - work | ing session | | | | | | | | 77.70 |
| 06/11/21 | | | JW Marriot | JW Marriott-accomodations for meetings | | | | | | | | 235.25 |
| | | | The above w | ere for CEO | David Knight Logg | | | | | | | [|
| | | | | _ | | | _ | 4 | - | | | |
| - | | | 1 | | | | | | - | | | |
| 2 | | ETRES CLAM | | 1 | SUBTOTALS | 0 | 1 | | | 0.00 | 0.00 | 0.00 |
| - | RATE KM | | AMOUNT 0_0 | - | (From final FIN SOA) TOTALS | 0 | | | 1 | 0.00 | 0.00 | - |
| | | Total | 0.0 | | PREVIOUS KM TOTAL | 0 | | | 4 | 636060 | 0.00 | |
| | | | 525020 | | KM ACCUMULATION | 0 | | | | | | |
| 6 | | | | | | | 1 | 5 | | | | |
| | | | EXPENSES NOT | PAID BY CLAIM | ANT | | | | TAL | AMOUNT OF | CLAIM | 4 012 45 |

| TE | EXPENSES NOT PAID BY CLAIMANT DESCRIPTION OF SERVICES (List Artine Trate free, Trave) regulations. Means, etc) | AMOUNT |
|----------|---|--------|
| | | |
| | | |
| _ | | |
| - 1 | | |
| - | | |

| 5 TOTAL AMOUNT OF CLAIM | | 4,012.48 |
|---|-----|----------|
| (A+B+C+D) | - | |
| LESS ACCOUNTABLE ADVA (WHERE APPLICABLE) | NCE | |
| WOUNT DUE CLANANT | | |
| ANOUNT PAYABLE BY CLAMANT | | 4012.48 |

Uber

Total CA\$33.81 5 April 2021

Thanks for riding, David

We hope you enjoyed your ride this afternoon.



CA\$33.81

Total

| Trip fare | CA\$23.77 |
|-------------------------------|-----------|
| Subtotal | CA\$23.77 |
| Airport recovery surcharge 3 | CA\$2.75 |
| TNC fee recovery surcharge 3 | CA\$0.45 |
| GST | CA\$1.61 |
| Wait Time 😢 | CA\$0.23 |
| Tolls, Surcharges, and Fees 3 | CA\$5.00 |

Uber

Total

Total CA\$48.12 5 April 2021

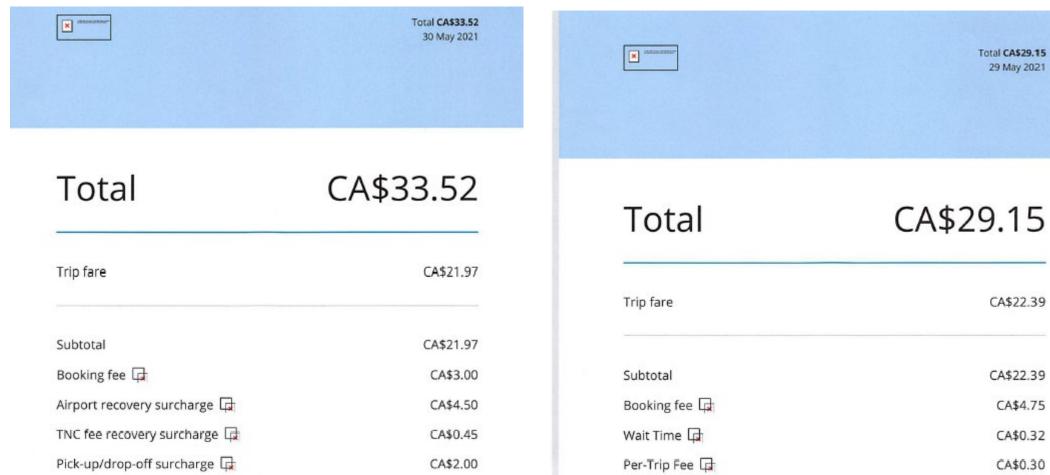
Thanks for riding, David

We hope you enjoyed your ride this afternoon.



CA\$48.12

Trip fare CA\$37.83
Subtotal CA\$37.83
Booking fee ² CA\$4.75
GST CA\$2.29
Tolls, Surcharges, and Fees ² CA\$3.25



CA\$1.60

GST

| CA\$22.39 |
|-----------|
| CA\$4.75 |
| CA\$0.32 |
| CA\$0.30 |
| CA\$1.39 |
| |

Total CA\$29.15

29 May 2021

CA\$22.39

GST



×

Total CA\$7.94 28 May 2021

Total

CA\$7.94

| Trip fare | CA\$5.37 |
|----------------|----------|
| Subtotal | CA\$5.37 |
| Booking fee 🗔 | CA\$1.45 |
| Wait Time 🛱 | CA\$0.44 |
| Per-Trip Fee 🗔 | CA\$0.30 |
| GST | CA\$0.38 |

The Malcolm Hotel

321 Spring Creek Drive Canmore, AB T1W 0K3 Ph#1-403-812-0680 info@malcolmhotel.ca

David Knight Legg

Room Folio CheckIn CheckOut Balance Master Folio 0.00

| Date | Room | Description / Voucher | Charges | Credits | Balance |
|------------|------|---------------------------|---------|---------|---------|
| 03/31/2021 | | Room Taxable | 239.96 | 0.00 | 239.96 |
| 03/31/2021 | | Resort Fee - 3.8% | 9.12 | 0.00 | 249.08 |
| 03/31/2021 | | DMF Fee - 3% | 7.20 | 0.00 | 256.28 |
| 03/31/2021 | | Alberta Tourism Levy - 4% | 10.25 | 0.00 | 266.53 |
| 03/31/2021 | | GST - 5% | 12.45 | 0.00 | 278.98 |
| 03/31/2021 | | GST On DMF Fee - 0.15% | 0.36 | 0.00 | 279.34 |

Page 1 of 1

WESTJET 🖈

eTicket Receipt

Itinerary Details

| DATE | AIRLINE | DEPARTURE | ARRIVAL |
|---------|--------------------|----------------------------|------------------|
| 05Apr21 | WESTJET WS 3351 | CALGARY INTL AB, CANADA | EDMONTON INTE AB |
| | Operated by: | Tinte | Time |
| | WESTJET ENCORE | 09:45 | 10 38 |
| 10Apr21 | WESTJET | EDMONTON INTI. AB, | CALGARYINTLAB, |
| | WS 3348 | CANADA | CANADA |
| | Operated by: | Time | Time |
| | WESTJET ENCORE | 13:30 | 14 24 |

Allowances

Baggage Allowance

YYC to YEG - 2 Pieces WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters YEG to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces.

30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

AD DITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILI/ARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET.ETC

Carry On Allowances

YYC to YEG , YEG to YYC - 1 Piece (WS - WESTJET)

Carry On Charges

YYC to YEG , YEG to YYC - (WS - WESTJET) - Cany-on tees unknown - contact carrier

Payment/Fare Details

Form of Payment

| Fare Calculaton Line | YYC WS YEA357.00WS YYC268.00CAD625 00END |
|-----------------------------------|---|
| Fare | CAD 625.00 |
| TaxesFees/Carrier-Imposed Charges | CAD 32.00 YQI (OTHER A R TRANSPORTATION CHARGES) |
| | CAD 33.56 XG8 (GOODS AND SERVICES TAX (GST)) |
| | CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE) |
| | CAD 65.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) |
| | CAD 3.25 XG9 (GOOD SAND SERVICES TAX (GST)) |
| Total | CAD 773.06 |

Positive identification required for airport check in

Notice:

Ransane lees are charned in CAD or USD by direction depending on point of departure. Guests departing the United State

Latin America and the Carbbean will pay baggage lees in USD . Please see https://www.wes.tict.com/en-ca/lavel-

into the easter sprice free for more information

aintine or insurance company representative

Passengers embasiong upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entirejourney, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may lime the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for relax of escenaers and homania. Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international relax. For hurther information please consult your

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy polici

Page: 1 of 1

JW MARRIOTT

15

| Room: | |
|------------|----------|
| Folio: | |
| Cashier: | |
| Arrival: | 04-05-21 |
| Departure: | 04 10 21 |
| Reference: | |

| Date | Description | Additional Information | Charges | Credits |
|----------|---------------|------------------------|---------|---------|
| 04-05-21 | Room Charge | | 165 00 | |
| 04-05-21 | DMF | | 4.95 | |
| 04-05-21 | Tourism Levy | | 6.80 | |
| 04-05-21 | GST | | 8.50 | |
| 04-06-21 | Daily Parking | | 50.00 | |
| 04-06-21 | Room Charge | | 165.00 | |
| 04-06-21 | DMF | | 4.95 | |
| 04-06-21 | Tourism Levy | | 6.80 | |
| 04-06-21 | GST | | 8.50 | |
| | | | | |
| 4-07-21 | Room Charge | | 165.00 | |
| 04 07 21 | DMF | | 4.95 | |
| 34-07 21 | Tourism Levy | | 6.80 | |
| 04-07-21 | GST | | 6.50 | |
| 04-08-21 | Room Charge | | 165.00 | |
| 04-08-21 | DMF | | 4.95 | |
| 04-08-21 | Tourism Levy | | 6.80 | |
| 4-08-21 | GST | | 8.50 | |
| 04-09-21 | Room Charge | | 165.00 | |
| 04-09-21 | DMF | | 4.95 | |
| 04-09-21 | Tourism Levy | | 6.80 | |
| 04-09-21 | GST | | 8.50 | |
| | | | | 10/11.2 |

JW MARRIOTT

| Room: | |
|------------|----------|
| Fallo: | |
| Centier: | |
| Antwet | 04-28-21 |
| Departure: | 04-30-21 |
| Reference: | |

| Data | Description | Additional Information | Charges | Credits |
|----------|---------------|------------------------|-----------|---------|
| 04-28-21 | Delly Parking | | 50.00 | |
| 04-28-21 | Room Charge | | 165.00 | |
| 04-28-21 | DMF | | 4.95 | |
| 04-28-21 | Tourism Levy | | 6.80 | |
| 04-28-21 | GST | | 8.50 | |
| 04-29-21 | Daily Parking | | 50.00 | |
| 04-29-21 | Room Charge | | 165.00 | |
| 04-29-21 | DMF | | 4.95 | |
| 04-29-21 | Tourism Levy | | 6.80 | |
| 04-29-21 | GST | | 8.50 | |
| | | Total | 470.50 | 0.00 |
| | | Balance Du | 470.50 CD | N |

Total

Balance Due

85.

Gueet Signature:

WESTJET 🖈

eTicket Receipt

Itinerary Details

| DATE | AIRUNE | DEPARTURE | ARRIVAL |
|---------|--------------------|----------------------------|--------------------------|
| 30May21 | WESTJET WS 3348 | EDMONTON INTLAB. CANADA | CALGARY NTLAB, CANADA |
| | Operaled by: | Time | Time |
| | WESTJETENCORE | 13:30 | 14 24 |

Allowances

Baggage Allowance

YEG to YYC-1 Piece WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 klograms and up to 62 linear inches/158 linear centimaters ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET.ETC

Carry On A lowances

YEG to YYC - 1 Piece (WS - WESTJET) carry on hand baggage Carry On Charges YEG to YYC - (WS - WESTJET) - Carry-on tees unknown - contact carrier

Payment/Fare Details

| Form of Payment | |
|-----------------------|------------------------------|
| Fare Calculation Line | YEA WS YYC337.00CAD337.00END |
| Fare | CAD 337.00 |
| | |

| | CAD 18.01 XG8 (GOODS AND SERVICES TAX (GST)) |
|--|---|
| | CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE) |
| | CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) |
| $\label{eq:states} e_{i,j} = e_{i,j$ | CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST)) |
| Total | CAD 409.63 |

Positive identification required for airport check in

Notice:

Daggago lees are chargod in CAD or USD by direction depending on point of departure. Guests deparing the United States, Latin America and the Cambbean will pay baggage fees in USD. Please see <u>https://www.westigt.com/en-ce/travel.</u>

Past engots emborking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the plovinie us of an interstation 21 treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey. Including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for dooth or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the cerriter's liability under an international steaty. For further information please consult your altime or insurance company recre²¹ de s.

Data Protection Notice: Your personal data will be proressed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at http://www.iatatravelcenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, howyour personal data is collected, stored, used, disclosed and transferred. (applicable for intertine carriage)

Important Lenal Notices

Page 1 of 1

JW MARRIOTT

Room: Folio: Cashier: Antval: 05-27-21 Departure: 05-30-21 Reference:

14

| Data | Description | Additional Information | | Charges | Credita |
|----------|---------------|------------------------|---------|---------|---------|
| 05-27-21 | Daily Parking | | | 50.00 | |
| 05-27-21 | Hoom Charge | | . R. | 165.00 | *; |
| 05-27-21 | DMF | | | 4.95 | |
| 05-27-21 | Tourism Levy | | | 6.80 | |
| 05-27-21 | GST | | | 8.50 | |
| 05-28-21 | Daily Parking | | | 50.00 | |
| 05-28-21 | Hoom Charge | | | 165.00 | |
| 05-28-21 | DMF | | | 4.95 | |
| 05-28-21 | Tourism Levy | × * | 20 A 24 | 6.80 | |
| 05-28-21 | GST | | | 8.50 | |
| 05-29-21 | Daily Parking | | | 50.00 | |
| 05-29-21 | Hoom Charge | | | 165.00 | |
| 05-29-21 | DMF | | | 4.95 | 4 7 |
| 05-29-21 | Tourism Levy | 1 | 1.1 | 6.80 | |
| 05-29-21 | GST | | | 8.50 | |
| 05-30-21 | | | | | 705.75 |
| | | Total | | 705.75 | 705.75 |
| | | Balance D | | 00.0 | CDN |



| Taksaway 80 Katis 5.555 | 05/28/2021 11:25 AM 8650607: Derie | |
|-------------------------------|--|--|
| | Daria | |
| TALIANA | 13.00 | |
| POLLO | 15.00 | |
| POLLO MILANESE | 17.00 | |
| RISOTTI SPINACI | 15.00 | |
| SALSICCE | 14.00 | |
| Subtatal | 74.00 | |
| x | 3.70 | |
| lotal | \$ 77.70 | |

Thank you!

Darla

Dalla Tavala Zenari 10166-100A Street NW TSJ OR6 Edmonton 780.540.6920 792.440679RT0001

the second and

2018 11 11 12 at 15500 I. TUNA SI NW EDMONTON AB CARD CARD TYPE MASTERCARD DATE 2021/05/28 TIME 9433 11:25:33 CLERK ID 5556 RECEIPT NUMBER H82018241-001-001-926-0 -----PURCHASE TOTAL \$77.70 -----

APPROVED

FF/DT 80 AUTH# 06025J 01-027 THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR TT hale



JW MARRIOTT

Room: Folio: Cashier: Arrival: 06-11-21 Departure: 06-12-21 Reference:

Folio No.:

| Data | Description | Additional Information | Charges | Credits |
|----------|-------------------------|------------------------|----------------|----------|
| 08-11-21 | Daily Parking | | 50.00 | |
| 08-11-21 | Room Charge | | 165.00 | |
| 06-11-21 | DMF | | 4.95 | |
| 06-11-21 | Tourism Levy | | 6.80 | |
| 06-11-21 | GST | | 8.50 | |
| 06-12-21 | Master Card / Euro Card | | | 235.25 |
| | United | Total | 235.25 | 235.25 |
| | | Bala | nce Due 0.00 0 | 0.00 CDN |